

# Staff Report

**TO:** Board of Directors

**FROM:** Greg Jones, Assistant General Manager  
John Ortiz, Information Technology Administrator

**DATE:** March 12, 2025

**SUBJECT:** 2025 Budget Amendment – HDR, IT/OT Masterplan Planning  
(Consent)

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## *INFORMATION TECHNOLOGY*

### **RECOMMENDATION:**

Adopt a Resolution approving an amendment to the FY 2025 Operating Budget in the amount of \$132,516.00 to carry forward unspent appropriations from the FY 2024 Operating Budget for the IT/OT Masterplan project.

### **BACKGROUND:**

On April 10, 2024, the Board approved the IT/OT Masterplan project and awarded HDR the contract for \$231,707.

Staff is requesting to reappropriate \$132,516.00 of unspent FY 2024 allocation to the FY 2025 Internal Services Operational Budget. The project is on time and on budget. The project is anticipated to be completed in Q4 of 2025.

### **BUDGETARY IMPACT:**

The impact of the requested budget amendment is an increase to the Internal Services Fund 70 Budget in the amount of \$132,516.00. This is to carry forward unencumbered appropriations from FY 2024. Moving the appropriations from the prior year has a net zero impact on Fund Balances.

Attachments: (1)

- Resolution 2025-15 – Authorizing Amendment of FY 2025 Budget



# RESOLUTION NO. 2025-15

OF THE BOARD OF DIRECTORS OF THE NEVADA IRRIGATION DISTRICT

## AUTHORIZING AN AMENDMENT TO THE FY 2025 OPERATING BUDGET IN THE AMOUNT OF \$132,516.00 TO CARRY FORWARD UNSPENT APPROPRIATIONS FROM THE FY 2024 BUDGET

**WHEREAS**, the Nevada Irrigation District (District) Board of Directors adopted the FY 2025 Annual Budget on October 9, 2024; and

**WHEREAS**, the FY 2024 Operating Budget has been accounted for through the year-end process, and this project was not completed in FY 2024, requiring the remaining FY 2024 appropriations to be disencumbered and reappropriated in FY 2025 in the amount of \$132,516.00; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Nevada Irrigation District hereby

1. FY 2024 Operating Budget will be disencumbered in the amount of \$132,516.00 in Internal Services Fund 70. The funds will be reappropriated in the FY 2025 budget to account 70118-52603 (Consulting); and
2. Authorize the General Manager or designee to execute appropriate documents

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**PASSED AND ADOPTED** by the Board of Directors of the Nevada Irrigation District at a regular meeting held on the 12<sup>th</sup> day of March, 2025, by the following vote:

<b>AYES:</b>	Directors:
<b>NOES:</b>	Directors:
<b>ABSENT:</b>	Directors:
<b>ABSTAINS:</b>	Directors:

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President of the Board of Directors

**Attest:**

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Secretary to the Board of Directors