

Staff Report

for the Administrative Practices Committee Meeting of November 22, 2019

TO: Administrative Practices Committee

FROM: Marvin Davis, MBA, CPA Finance Manager/Treasurer
Gary D. King PE, Ph.D., Engineering Manager

DATE: November 18, 2019

SUBJECT: Budget Amendment – Long Ravine Water System (FATR #2270)
and Hwy 174 Caltrans Pipeline Relocation Project (FATR #2423)

ENGINEERING

RECOMMENDATION:

Approve Budget Amendment Request No. 2019-130 transferring \$350,000 from the Raw Water Improvements Program (10151-52910) to the Pipeline Replacement Program (10151-52907).

BACKGROUND:

Staff is requesting that funds be transferred to accommodate additional work on the Long Ravine Water System (FATR# 2270) consisting of pipeline and tank replacement improvements, and the Highway 174 Caltrans Pipeline Relocation Project (FATR#2423). Current funding is not sufficient to complete these projects under their existing budgeted programs.

In order to maximize efficiency, staff is requesting funds from the Raw Water Improvement Program. Doty North Canal Project (FATR#1031) has experienced a delay in its design work while developing the California Environmental Quality Act (CEQA) documentation.

Staff recommends the Administrative Practices Committee (APC) approve this transfer to facilitate the completion of these projects in a timely manner. Pursuant to Budget Amendment Policy 3100.2, APC can approve budget amendments up to an annual cumulative amount of \$1,000,000. The current amount of budget amendments approved by APC in 2019 is \$65,290. Upon approval of this item, the approved balance will be \$415,290.

The current balance in the Raw Water Improvements Program (10151-52910) is \$354,676. Following approval of this item, the balance will be \$4,676.

Ensuring the District's capital spending is in compliance with its fiscal plan while maintaining spending flexibility achieves the Goal No. 1 of the District's Strategic

Plan, and demonstrates proactive management of our physical, financial, and human resources.

BUDGETARY IMPACT: \$0 on reserves

Attachments (1):

- Budget Amendment Request No. 2019-30



**NEVADA IRRIGATION DISTRICT
BUDGET AMENDMENT REQUEST**

Request Number

Req. No BA 2019-130

Date: 11/22/2019
 To: Remleh Scherzinger, General Manager
 From: Gary King, Engineering Manager

Initial _____

Budget Transfer: Enter Operating/Capital Expenditure or Revenue line items.

Department	Object / Account	Increase/(Decrease)
10151 Engineering	52907 Proj Bud: Pipeline Rplc	\$ 350,000.00
10151 Engineering	52910 Proj Bud: Raw Water	\$ (350,000.00)

Budget Increase: Enter Operating/Capital Expenditure or Revenue line items.

Department	Object / Account	Increase/(Decrease)

Division Fund	Funding Account	Increase/(Decrease)

Explanation: Enter narrative explaining reason for amendment.

Additional costs for Long Ravine water system replacement project and Caltrans pipeline relocation project.

APPROVALS:

	<u>Date</u>	<u>Signature</u>	<u>AGM/FM Initials</u>	<u>Approved/Denied</u>
Level I:				
Level II:				
Level III:				