

Staff Report

for the Regular Meeting of the Board of Directors, November 9, 2016

TO: Board of Directors

FROM: Gary King, Engineering Manager
Doug Roderick, Senior Engineer

DATE: November 1, 2016

SUBJECT: Centennial Reservoir Project – 3rd Party NEPA Contract

ENGINEERING

RECOMMENDATION:

Award a consulting contract with Environmental Science Associates (ESA) in the amount of \$199,825, and authorize the General Manager to execute the necessary documents.

BACKGROUND:

Per HDR's contract, a Clean Water Act Section 404 individual permit application was submitted to the U.S. Army Corps of Engineers (USACE). The USACE determined that an Environmental Impact Statement (EIS) is required and that the project's NEPA documentation be completed by a third party contractor, which excludes HDR. This work is outside of HDR's scope of work previously approved by the Board.

Staff sent requests for Statement of Qualifications (SOQ) to 6 consulting firms. Staff received SOQs from 2 firms, ESA and GEI Consultants that were approved by the USACE. Both consulting firms submitted a proposal. The proposals were first evaluated on 4 separate criteria. Costs were then added and final scores were developed and are summarized below:

<i>Consulting Firm</i>	<i>Criterion 1-4</i>	<i>Cost</i>	<i>Overall</i>
GEI Consultants	30	28	58
ESA	26	70	96

Since both firms were already approved by the USACE to perform the work, staff felt that costs should be a major consideration in evaluating the proposals, which is why it was given 70% of the possible points. The cost submitted by ESA was for \$199,825 and GEI Consultants cost was \$498,700.

This scope of work covers tasks associated with compliance under NEPA as part of the CWA Section 404 Permit Process for the Centennial Reservoir Project and includes

project management, public and agency outreach, development of draft EIS, final EIS and response to comments, record of decision and general conformity analysis.

It is staff's recommendation that the Board award a consulting contract with ESA in the amount of \$199,825.

Staff anticipates bringing an informational item to the Board in December to give an update of the project which will include budget and schedule.

BUDGETARY IMPACT:

Overall budget for this project in 2016 is \$4,500,000, of which \$3,300,000 is for various consulting work. Amount of money expended to date (as of Nov 1) for consulting is \$1,385,722. Some of ESA's scope of work will be completed in budget year 2017.

DR