

NEVADA IRRIGATION DISTRICT

BOARD OF DIRECTORS

MINUTES

December 14, 2022

The Board of Directors of the Nevada Irrigation District convened in regular session at the District's main office located at 1036 W. Main Street, Grass Valley, on the 14th day of December 2022, at 9 a.m.

Present were Chris Bierwagen, President (Division II); Karen Hull, Vice President (Division III); and Directors Ricki Heck (Division I); Trevor Caulder (Division IV); and Rich Johansen (Division V).

Staff members present included Jennifer Hanson, General Manager; Greg Jones, Assistant General Manager; Doug Roderick, Director of Engineering; Chip Close, Director of Water Operations; Keane Sommers, Director of Power Systems; Steve Prosser, Director of Maintenance; Monica Reyes, Director of Recreation; Naomi Schmitt, Director of Human Resources; Dustin Cooper, District Counsel; and Kris Stepanian, Board Secretary.

STANDING ORDERS

- Call to Order: President Bierwagen called the meeting to order
- President Bierwagen led the Pledge of Allegiance
- Roll Call: 5 Members Present

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

- None

**CONSENT AGENDA**

President Bierwagen pulled the following items from the Consent Agenda for discussion at the request of member(s) of the Board:

- Item 3L - Easements for Nevada County's Dog Bar Road over the Bear River Project

Public Comment: None

**Director Heck motioned for approval of the Consent Agenda, excluding Item 3.L. Director Hull seconded the motion, and it was unanimously approved.**

December 14, 2022

The following Consent Agenda items were approved:

MINUTES OF THE REGULAR MEETING ON NOVEMBER 9, 2022  
**M/S/C Heck/Hull, unanimously approved.**

MINUTES OF THE SPECIAL MEETING ON NOVEMBER 18, 2022  
**M/S/C Heck/Hull, unanimously approved.**

EMPLOYEE RELATIONS - Resolution of Appreciation for L. Peters  
**Adopted Resolution No. 2022-62 (Resolution of Appreciation - Laura Peters). M/S/C Heck/Hull, unanimously approved.**

EMPLOYEE RELATIONS - Resolution of Appreciation for J. Pitts  
**Adopted Resolution No. 2022-63 (Resolution of Appreciation - Joseph Pitts). M/S/C Heck/Hull, unanimously approved.**

EMPLOYEE RELATIONS - Resolution of Appreciation for K. Hart  
**Adopted Resolution No. 2022-64 (Resolution of Appreciation - Ken Hart). M/S/C Heck/Hull, unanimously approved.**

EMPLOYEE RELATIONS - Resolution of Appreciation for K. Crabtree  
**Adopted Resolution No. 2022-65 (Resolution of Appreciation - Kim Crabtree). M/S/C Heck/Hull, unanimously approved.**

EMPLOYEE RELATIONS - Resolution of Appreciation for F. Waymire  
**Adopted Resolution No. 2022-66 (Resolution of Appreciation - Fred Waymire). M/S/C Heck/Hull, unanimously approved.**

EMPLOYEE RELATIONS - Resolution of Appreciation for N. Alstrand  
**Adopted Resolution No. 2022-67 (Resolution of Appreciation - Nancy Alstrand). M/S/C Heck/Hull, unanimously approved.**

AB-361 COMPLIANCE - BROWN ACT/COVID-19 TELECONFERENCE AND REMOTE MEETING REQUIREMENTS  
**Adopted Resolution No. 2022-68 (Re-Authorizing Remote Meetings Consistent with AB-361). M/S/C Heck/Hull, unanimously approved.**

REVISIONS TO SECTION 6.01 OF THE RULES AND REGULATIONS  
**Approved changes to NID's District Rules and Regulations, Section 6.01, Terms of Payment. M/S/C Heck/Hull, unanimously approved.**

NEVADA COUNTY LAFCO RESOLUTION OF APPLICATION FOR ANNEXATION OF LAND OF UNINCORPORATED AREA, PLACER COUNTY  
**Adopted Resolution No. 2022-69 (Requesting the Nevada County Local Agency Formation Commission Initiate Proceedings for the Annexation of Unincorporated Area of Placer County to Nevada Irrigation District) and authorized the General**

December 14, 2022

**Manager or assignee to execute the appropriate documents. M/S/C Heck/Hull, unanimously approved.**

POSITION / COMPENSATION SCHEDULE - 1/2/2023

**Adopted Resolution No. 2022-70 (Nevada Irrigation District 2023 Position/Compensation Effective 1/2/2023) which includes a cost-of-living allowance (“COLA”) increase of 2%, and authorized posting to the District’s website. M/S/C Heck/Hull, unanimously approved.**

WARRANTS, PROJECT AND FACILITY REPORT, AND INVESTMENT TRANSACTION REPORT

**Ratified the issuance of warrants by receiving and filing the check registers, Project and Facility Report and the Investment Transaction Report for the period September 24 to October 7, 2022. M/S/C Heck/Hull, unanimously approved.**

Items pulled from the Consent Agenda for discussion:

EASEMENTS FOR NEVADA COUNTY'S DOG BAR ROAD OVER THE BEAR RIVER PROJECT

Doug Roderick, Director of Engineering, presented the item.

Board discussion ensued regarding responsibility for maintenance, debris removal, civil code requirements, and temporary construction agreement.

Public Comment: None

**Approved the granting of two easements to Nevada County and two easements to Placer County for Nevada County’s Dog Bar Road over the Bear River Project, and authorized the General Manager to execute the necessary documents. M/S/C Heck/Hull, unanimously approved.**

**GENERAL ORDERS**

2023 RECREATION RATES

Monica Reyes, Director of Recreation, presented the item.

Board discussion ensued regarding the following:

- Senior Discount
- Comparables
- Budgeted Recreation operating costs vs. revenue
- Day use fee and benefits of annual pass
- Recreation demand increase
- Fees for cancellation, trash removal, and dump

Public Comment: None

December 14, 2022

Director Hull made a motion to approve a 10% increase in Recreation rates, effective on January 1, 2023. The motion was seconded by Director Johansen and unanimously approved.

Director Hull made a motion to discontinue the Senior Discount as part of the Recreation Rate structure.

Public Comment: None

Motion passed on the following roll call vote:

Heck, Division 1	No
Bierwagen, Division 2	Aye
Hull, Division 3	Aye
Caulder, Division 4	Aye
Johansen, Division 5	Aye

2022 BUDGET AMENDMENT DAVID WAY PUMP STATION PROJECT (#2322)

Doug Roderick, Director of Engineering, presented the item.

Board discussion ensued regarding the size of the generator and the schedule for it to be delivered in March and in service by April.

Public Comment: None

**Adopted Resolution No. 2022-71 amending the 2022 Annual Budget and Capital Improvement Plan, Fund 15 to increase the David Way Pump Station Project approved budget by \$53,000. M/S/C Heck/Hull, unanimously approved.**

BUDGET TO ACTUAL REPORTS – FY 2022 Q2, FOR THE PERIOD TO DATE ENDING JUNE 30, 2022

Jennifer Hanson, General Manager, presented the item.

Board discussion ensued regarding changes to future reports, the new fund (Fund 80), inflows, encumbrances, electronic timesheets, and timing for moving to the cloud and Tyler software.

**Received and filed Budget to Actual Reports – FY 2022 Q2, for the period to date ending June 30, 2022. M/S/C Heck/Hull, unanimously approved.**

The meeting recessed at 10:00 a.m. and reconvened at 10:10 a.m.

2023 ANNUAL BUDGET

Jennifer Hanson, General Manager, presented the item.

Board discussion ensued regarding various details of the proposed 2023 Annual Budget, including the following:

December 14, 2022

- Succession planning
- Fiscal 2022 revenue projections
- 2024 Budget calendar to include Budget hearing in November of 2023
- Visibility of budget amendments, updates to fund sheets, and Budget to Actual Quarterly Reports
- Bargaining in 2023
- Suggestion to color code adjusted fund balances to indicate areas/levels of concern and/or risk
- Planning of capital
- Heavy labor costs
- FERC reserves
- Current Hydro facilities analysis
- Standard for presenting filled and budgeted positions
- Adjusted fund balance – summarizing in the budget
- Language on full time employees over years and how it is shown in the budget
- PG&E water purchases
- Bank fees
- Vegetation management clarifications & vegetation control
- Grants consultant
- Regional Water Authority and Mountain Counties Water Resources Association – partnerships and benefits
- Legal Fees
- Operating deficit - rollovers, COLAs, and inflation
- Grant opportunities and District Financed Waterline Extensions

Public Comment: None

**Adopted Resolution No. 2022-72 (Adopting the 2023 Budget and Capital Improvement Plan), as recommended by Staff. M/S/C Johansen/Heck, unanimously approved.**

REORGANIZATION OF THE BOARD AND APPOINTMENT OF SECRETARY  
(PURSUANT TO WATER CODE, SECTIONS 21375 AND 21376)

Public Comment: None

**Motion was made by Director Johansen to nominate Director Hull as President of the Nevada Irrigation District Board of Directors. Director Heck seconded the motion. Hearing no other nominations, the vote was unanimous to elect Director Hull as President.**

**Motion was made by Director Hull to nominate Director Johansen as Vice President of the Nevada Irrigation District Board of Directors. Director Heck seconded the motion. Hearing no other nominations, the vote was unanimous to elect Director Johansen as Vice President.**

December 14, 2022

**Motion was made by Director Hull to appoint Kris Stepanian as Secretary to the Board for 2023 (pursuant to Water Code, Sections 21375 and 21376). The motion was seconded by Director Heck and unanimously approved.**

The meeting recessed at 11:50 a.m. and the NID Joint Powers Authority convened in open session.

**NEVADA IRRIGATION DISTRICT JOINT POWERS AUTHORITY**

**NEVADA IRRIGATION DISTRICT JOINT POWERS AUTHORITY – REORGANIZATION OF THE BOARD**

Public Comment: None

**A conforming motion was made to approve the 2023 elected and appointed positions (pursuant to Water Code, Sections 21375 and 21376). M/S/C Johansen/Hull, unanimously approved.**

The meeting of the NID Joint Powers Authority adjourned at 11:50 a.m. and the regular NID Board Meeting reconvened.

**GENERAL MANAGER’S REPORT**

Jennifer Hanson, General Manager, reported on the following items:

- Reported on the recent storm
- Brief water update from Chip Close, Director of Water Operations

**BOARD OF DIRECTORS’ ITEMS / REPORTS**

Director Johansen, Division V, reported on the following items:

- Commented on recent rain events and Lake Shasta
- Spoke about his daughter leaving today for a year-long trip

Director Heck, Division I, reported on the following items:

- Attended Mountain Counties Water Resources Association meeting and shared highlights

Director Hull, Division III, reported on the following items:

- Attended Mountain Counties Water Resources Association meeting
- Spoke with Amy Retzler at Sierra Harvest and shared highlights
- Shared an example of how to explain rate increases from Tahoe Donner

Director Caulder, Division IV, reported on the following items:

- Thanked Laura Peters for her service

Director Bierwagen, Division II, reported on the following items:

- Attended the Nevada County Farm Bureau Christmas party
- Attending Alta Sierra Christmas party this week

December 14, 2022

57MEETING ADJOURNED at 11:57 a.m., to reconvene in regular session on Wednesday, January 11, 2023, at 9:00 a.m. at the District's Business Center located at 1036 West Main Street, Grass Valley, California.

Submitted By

Kris Stepanian, Board Secretary

DRAFT