

# Staff Report

**TO:** Board of Directors

**FROM:** Kris Stepanian, Board Secretary

**DATE:** January 14, 2026

**SUBJECT:** Fair Political Practices Commission (FPPC) Amendment to Conflict of Interest Code – 2026 (Consent)

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## ***ADMINISTRATION***

### **RECOMMENDATION:**

Approve updates to the District's Conflict of Interest Code as approved by the FPPC.

### **BACKGROUND:**

Every two years, the FPPC sends a notice to the District requesting Staff to review the District's Conflict of Interest Code to ensure the appropriate positions are filing a Conflict of Interest Statement (Form 700).

The FPPC has approved changes to the District's Conflict of Interest Code, which include updates to position titles, removing positions that no longer exist and/or that do not apply, reassignment of categories as appropriate, and technical updates.

District employees were notified of the District's intention to amend the Conflict of Interest Code on October 20, 2025, and were provided with a 45-day comment period from that date. The comment period concluded on December 4, 2025 and no comments were received.

**BUDGETARY IMPACT:** None

Attachments: (2)

- District Policy 1020 – Conflict of Interest
- Updated Conflict of Interest Code approved by the FPPC

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# Nevada Irrigation District

## **POLICY MANUAL**

**POLICY TITLE:** Conflict of Interest

**POLICY NUMBER:** 1020

- 1020.1** The Political Reform Act, Government Code Section 81000 et seq. requires State and Local Government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, including an Appendix A in which members of the Board of Directors and employees are designated, and in which disclosure categories are set forth have been adopted by the Board as the Conflict of Interest Code for Nevada Irrigation District.
- 1020.2** Designated employees shall file statements of economic interests with the Board Secretary of the Nevada Irrigation District, pursuant to the District's Conflict of Interest Code approved by the Fair Political Practices Commission, and reviewed on a biennial basis.

Adopted: July 24, 2013 via Resolution No. 2013-29

Revised:

CONFLICT OF INTEREST CODE FOR THE  
NEVADA IRRIGATION DISTRICT

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Nevada Irrigation District (District).

Individuals holding designated positions shall file their statements with the District which will make the statements available for public inspection and reproduction (Government Code Section 81008). All original statements will be retained by the District.

APPENDIX A  
DESIGNATED POSITIONS

<u>DESIGNATED POSITION</u>	<u>ASSIGNED DISCLOSURE CATEGORIES</u>
Assistant General Manager	1, 4
Attorney	1
Board Secretary	3
Bond Counsel	1
Buyer	3
Controller	2
Director of Engineering	1
Director of Human Resources	1
Director of Maintenance	2
Director of Power Systems	2
Director of Recreation	2
Director of Water Operations	2
General Counsel	1,4
Information Technology Administrator	1
Purchasing Supervisor	2
Consultants/New Positions	*

Note: The positions of Attorney and General Counsel are filled by outside consultants, but act in a staff capacity for the District.

- \* Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The General Manager of the District may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code (Government Code Section 81008).

Officials Who Manage Public Investments:

It has been determined that the positions listed below manage public investments and will file a statement of economic interests pursuant to Government Code Section 87200. An individual holding one of the positions listed below may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

General Manager of the District / Executive Director of the JPA  
Director of Finance  
Treasurer  
District Directors  
JPA Directors

Note: The positions of General Manager, Director of Finance, and Treasurer are held by employees of Nevada Irrigation District Joint Powers Authority, but act in a staff capacity for the District.

APPENDIX B  
DISCLOSURE CATEGORIES

Category 1

All interests in real property as well as investments and business positions in business entities and sources of income, including receipt of gifts, loans and travel payments, from sources that provide facilities, services, supplies, or equipment of the type utilized by the District.

Category 2

All interests in real property as well as investments and business positions in business entities and sources of income, including receipt of gifts, loans and travel payments, from sources that provide supplies, services, equipment or facilities of the type utilized by the designated position's department.

Category 3

Investments and business positions in business entities and sources of income, including receipt of gifts, loans and travel payments, from sources that provide supplies, services, equipment or facilities of the type utilized by the District.

Category 4

Investments and business positions in business entities, and sources of income, including receipt of gifts, loans, and travel payments, from sources, that filed a claim, or have a claim pending, against the District during the previous two years.

This is the last page of the conflict of interest code for the



**CERTIFICATION OF FPPC APPROVAL**

Pursuant to Government Code Section 87303, the conflict of interest code for the  
was approved on

This code will become effective on

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Fair Political Practices Commission