

NEVADA IRRIGATION DISTRICT

BOARD OF DIRECTORS

MINUTES

June 22, 2022

The Board of Directors of the Nevada Irrigation District convened in regular session at the District's main office located at 1036 W. Main Street, Grass Valley, on the 22<sup>nd</sup> day of June 2022, at 9 a.m.

Present were Chris Bierwagen, President (Division II); Karen Hull, Vice President (Division III); and Directors Laura L. Peters (Division IV); and Rich Johansen (Division V). Director Ricki Heck (Division I) attended remotely.

Staff members present included Jennifer Hanson, General Manager; Greg Jones, Assistant General Manager; Doug Roderick, Engineering Manager; Chip Close, Water Operations Manager; Keane Sommers, Hydroelectric Manager; Steve Prosser, Maintenance Manager; Naomi Schmitt, Human Resources Manager; Dustin Cooper, District Counsel; and Kris Stepanian, Board Secretary.

STANDING ORDERS

- Call to Order: President Bierwagen called the meeting to order
- President Bierwagen led the Pledge of Allegiance
- Roll Call: 5 Members Present

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

- None

**CONSENT AGENDA**

Public Comment: None

The following Consent Agenda items were approved:

MINUTES OF THE REGULAR MEETING ON MAY 25, 2022  
**M/S/C Johansen/Hull, unanimously approved.**

MINUTES OF THE SPECIAL MEETING ON JUNE 7, 2022  
**M/S/C Johansen/Hull, unanimously approved.**

MINUTES OF THE REGULAR MEETING ON JUNE 8, 2022  
**M/S/C Johansen/Hull, unanimously approved.**

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AB361 COMPLIANCE - BROWN ACT/COVID-19 TELECONFERENCE AND REMOTE MEETING REQUIREMENTS

**Adopted Resolution No. 2022-34 - Re-Authorizing Remote Meetings Consistent with AB 361. M/S/C Johansen/Hull, unanimously approved.**

PLACING DELINQUENT ACCOUNTS ON DISTRICT ASSESSMENT ROLL FOR COLLECTION

**Adopted Resolution No. 2022-35 and Resolution No. 2022-36, placing delinquent accounts on County Assessment Rolls for Collection for Nevada and Placer Counties. M/S/C Johansen/Hull, unanimously approved.**

COMMUNITY FACILITIES DISTRICT NO. 2007-1 (CEMENT HILL) SPECIAL TAX LEVIES FY 2022/2023

**Adopted Resolution No. 2022-37 (Acting as the Legislative Body of Community Facilities District (CFD) No. 2007 -1 Authorizing the Levy of Special Taxes within CFD No. 2007-1 for Fiscal Year 2022-2023) and received the Fiscal Year 2021-2022 Annual Report. M/S/C Johansen/Hull, unanimously approved.**

ASSESSMENT DISTRICT NO. 2008-1 (RODEO FLAT) SPECIAL ASSESSMENT LEVIES FY 2022-2023

**Adopted Resolution No. 2022 -38 (Acting as the Legislative Body of Assessment District (AD) No. 2008-1, Authorizing the Levy of Special Assessments within AD No. 2008-1 for Fiscal Year 2022-2023), and received the Fiscal Year 2021-2022 Annual Report. M/S/C Johansen/Hull, unanimously approved.**

LOMA RICA DRIVE DISTRICT FINANCED WATERLINE EXTENSION FUNDING AGREEMENT – LANE

**Approved Funding Agreement with Cornelius and Susan Lane, property owners within the Loma Rica Drive District Financed Waterline Extension Project. M/S/C Johansen/Hull, unanimously approved.**

WARRANTS, PROJECT AND FACILITIES REPORT, AND INVESTMENT REPORT

**Ratified the issuance of warrants by receiving and filing the check registers, Project and Facility Report, and Investment Transaction Report for the period May 21 to June 3, 2022. M/S/C Johansen/Hull, unanimously approved.**

**GENERAL ORDERS**

RESOLUTION OF APPLICATION FOR ANNEXATION OF LAND – UNINCORPORATED PLACER COUNTY

Greg Jones, Assistant General Manager, presented the item and introduced Michelle McIntyre, Executive Director of Placer Local Agency Formation Commission.

Public Comment: None

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Board discussion ensued regarding how section areas were determined, tax sharing benefits to the District, reduced cost, timing, and the hearing process. Board direction was provided to staff on expanding the section areas and to bring the item back to the Board at a future meeting for consideration.

NEW JOB DESCRIPTION - PAYROLL TECHNICIAN

Jennifer Hanson, General Manager, presented the item.

Board discussion ensued regarding the number of employees for each comparable organization, time available for other projects, challenges of the current system, and appreciation for the individual currently in this position.

Public Comment: None

The item will be brought to the Board at a future meeting for consideration.

DISTRICT POLICY 2174 - EDUCATION

Jennifer Hanson, General Manager, presented the item.

Board discussion ensued, and input was received regarding investing in staff and supporting succession planning, how to participate, and clarification regarding reimbursement terms.

Public Comment: None

The item will be brought to the Board at a future meeting for consideration.

UPDATE MANAGER JOB TITLES

Jennifer Hanson, General Manager, presented the item.

Board discussion ensued regarding organizational chart updates on the website, and the benefits of changing job titles of department managers to directors.

Public Comment: None

The item will be brought to the Board at a future meeting for consideration.

GENERAL MANAGER'S REPORT

Jennifer Hanson, General Manager, reported on the following items:

- Irrigation Season is underway
- Water Update provided
- Hemphill update
- Administration Hearing meeting is scheduled for July 20<sup>th</sup>

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BOARD OF DIRECTORS' ITEMS / REPORTS

Director Johansen, Division V, reported on the following items:

- The state of California is updating water rights records
- West-Valley water update

Director Hull, Division III, reported on the following items:

- Attending two Regional Water Authority programs this week:
  - o State Water Resourced Control Board Chief Executive
  - o Delta Management Program
- Read an interesting article on improved forecasting for releases from reservoirs

Director Peters, Division IV, reported on the following items:

- Participated in an E.coli testing on Auburn Ravine

Director Heck, Division I, reported on the following items:

- Attended NID/South Sutter Water Agency meeting
- Attended Watts for Watershed event put on by South Yuba River Citizens League

MEETING ADJOURNED at 10:20 a.m., to reconvene in regular session on Wednesday, July 13, 2022, at 9:00 a.m. at the District's Business Center located at 1036 West Main Street, Grass Valley, California.

Submitted By

Kris Stepanian, Board Secretary