

Staff Report

for the Administrative Practices Committee Meeting of October 17, 2019

TO: Administrative Practices Committee

FROM: Jacqueline Longshore, Maintenance Manager 

DATE: October 15, 2019

SUBJECT: Badger Meter Purchase and Budget Transfer

MAINTENANCE

RECOMMENDATION:

Approve the purchase of Badger Meters from National Meter & Automation in an amount not to exceed \$200,000, Budget Amendment BA 2019-125, and authorize the General Manager to execute the necessary documents.

BACKGROUND:

In 2016, the District began replacing aged Sensus radio-read meters with Badger meters. As Sensus radio-read meters age beyond their 15-year service life, replacement is necessary to continue collection of accurate water usage data.

Thus far, over 6,640 of the 19,500 meters throughout the District have been replaced with Badger Meters. Meter replacement efforts have been scaled back due to budget cuts, with meter replacements only performed through attrition. The purchase of \$200,000 in Badger Meters will support installation of 2,000 new Badger Meters throughout the District.

This recommendation aligns with District Goal Numbers 1 and 4 of the Districts Strategic Plan by supporting proactive management of District resources with the use of technology that enhances efficiency.

BUDGETARY IMPACT:

If approved, the balance remaining in account 10151-52915 Engineering Project: Non-Programmatic will be \$4,372,178 and \$998,740 in account 10191-52915 Maintenance Project: Non-Programmatic.

ACCOUNT	CURRENT BALANCE	BALANCE AFTER BA 2019-125	BALANCE AFTER METER PURCHASE
10151-52915	\$ 4,572,178	\$ 4,372,178	\$ 4,372,178
10191-52915	\$ 998,740	\$ 1,198,740	\$ 998,740

JSL

Attachment (1):

- Budget Amendment BA 2019-125



**NEVADA IRRIGATION DISTRICT
BUDGET AMENDMENT REQUEST**

Request Number

Req. No BA 2019 - 125

Date: 9/24/2019
 To: Remleh Scherzinger, General Manager
 From: Jacqueline Longshore, Maintenance Manager

Initial *JDL*

Budget Transfer: Enter Operating/Capital Expenditure or Revenue line items.

Department	Object / Account	Increase/(Decrease)
10151 Engineering	52915 Project: Non-Programmatic	(\$200,000)
10191 Maintenance	52915 Project: Non-Programmatic	\$200,000

Budget Increase: Enter Operating/Capital Expenditure or Revenue line items.

Department	Object / Account	Increase/(Decrease)

Division Fund	Funding Account	Increase/(Decrease)

Explanation: Enter narrative explaining reason for amendment.

Transfer 2019 Budget Capital Program funds for the purchase of Badger Meters to continue implementation of the Meter Replacement Project.

APPROVALS:

	<u>Date</u>	<u>Signature</u>	<u>AGM/FM Initials</u>	<u>Approved/Denied</u>
Level I:				
Level II:				
Level III:				