



NEVADA IRRIGATION DISTRICT

Nevada Irrigation District Boardroom - 1036 W. Main Street, Grass Valley, CA 95945

www.nidwater.com

The District will provide a dependable, quality water supply, strive to be good stewards of the watersheds and conserve the available resources.

BOARD OF DIRECTORS

AT 9:00 AM ON FEBRUARY 8, 2023

AGENDA

Karen Hull, President – Division III
Rich Johansen, Vice President – Division V
Ricki Heck – Division I
Chris Bierwagen – Division II
Trevor Caulder – Division IV

All public meetings will be made available via Zoom

See Page 2 of Agenda for Zoom information specific to this meeting

Thank you

Please Note:

District Policy 2200 strictly prohibits employees, consultants, visitors or anyone else on District premises or engaged in a District-related activity, from behaving in a violent or threatening manner; this includes bullying or unreasonable behavior that demeans, intimidates or humiliates others, and causes disruptions in the boardroom.

District Board Policy 5030 states that disruption of any of the meetings of the Board of Directors shall not be permitted. Disruptive conduct includes the use of personal electronic devices, such as cell phones, tablets or other electronic devices.

ZOOM WEBINAR

<https://us02web.zoom.us/j/89038642747>

To participate via Zoom, click the following:

To join audio using telephone: (669) 900-6833 or (346) 248-7799 or (253) 215 8782

Webinar ID: **890 3864 2747**

Or One tap mobile: US: +16699006833,,89038642747# or +16694449171,,89038642747#

1. STANDING ORDERS

- Call the Meeting to Order
- Pledge of Allegiance
- Roll Call

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

*Please limit comments to three (3) minutes per person

3. SPECIAL ORDERS

3.A Investment Portfolio Review

Receive a presentation from PFM Asset Management for the Investment Performance Review for the Quarter Ended December 31, 2022

[3A-Final](#)

4. CONSENT AGENDA

4.A Approve the Minutes of the regular Meeting on January 25, 2023

[4A-Final](#)

4.B AB361 Compliance - Brown Act/Covid-19 Teleconference and Remote Meeting Requirements Adopt **Resolution No. 2023-08 - Re-Authorizing Remote Meetings Consistent with AB 361**

[4B-Final](#)

4.C Association of California Water Agencies – Nominations for Region 3

Adopt **Resolution No. 2023-09** - Placing in Nomination Jennifer Hanson as a Member of the Association of California Water Agencies Region 3

[4C-Final](#)

4.D Bulk Mailing 2023 Purchase Order

Approve a purchase order to DataProse for 2023 bulk mailing services in the amount of \$160,000 and authorize the General Manager to execute the appropriate documents

[4D-Final](#)

4.E Information Technology Application Analyst Contractor (Joe Ryan) - Sole Source

Award a sole source agreement in the amount of \$129,000 to Joe Ryan, an Independent Contractor to assist the Information Technology Department with Application Analyst services, and authorize the General Manager to execute the appropriate documents

[4E-Final](#)

- 4.F Lake Wildwood Treatment Plant Clarifier Tank B Restoration Project (FATR #2668)
Award the Lake Wildwood Treatment Plant Clarifier Tank B Restoration Project (Project #2668) to F.D. Thomas, Inc. of Sacramento, California, in the amount of \$295,000.00, and authorize the General Manager to execute the appropriate documents
[4F-Final](#)
- 4.G Smartsville Treatment Plant Contact Tank Restoration Project (Project #2669)
Award the Smartsville Treatment Plant Contact Tank Restoration Project (Project #2669) to Olympus and Associates, Inc. of Reno, Nevada, in the amount of \$143,750.00, and authorize the General Manager to execute the appropriate documents
[4G-Final](#)
- 4.H Lake of the Pines Treatment Plant Backwash Tank Restoration Project (Project #2670)
Award the Lake of the Pines Treatment Plant Backwash Tank Restoration Project (Project #2670) to F.D. Thomas, Inc. of Sacramento, California, in the amount of \$227,890.00, and authorize the General Manager to execute the appropriate documents
[4H-Final](#)
- 4.I Updates to Job Title and Description - Budget Analyst
Adopt **Resolution No. 2023-10** - Updating Job Title of Finance Analyst to Budget Analyst and Updates to Job Description
[4I-Final](#)
- 4.J FY2024 Budget Calendar
Receive and file the FY2024 Budget Calendar
[4J-Final](#)
- 4.K Budget to Actual Reports – FY 2022 Q4, for the period to date ending December 31, 2022
Receive and file the Budget to Actual Reports – FY 2022 Q4, for the period to date ending December 31, 2022
[4K-Final](#)
- 4.L Warrants, Project and Facility Report, and Investment Report
Ratify the issuance of warrants by receiving and filing the check registers, the Project and Facility Report, and the Investment Transaction Report for the period January 14th through January 27th
[4L-Final](#)
5. **GENERAL ORDERS** includes those items of regular District business which have not been referred to a Board committee and which will be presented with a recommendation or for consideration by the General Manager or District staff.
- 5.A Rescind 2022 Drought Contingency Plan Measures and Make a Declaration of Surplus Water for 2023
Adopt **Resolution No. 2023-11** - Rescinding Resolution 2022-29 (Enacting Drought Contingency Plan Stage II Measures) and Declaring Surplus Water Conditions for 2023
[5A-Final](#)

6. WORKSHOP ITEMS

- 6.A Operational Initiatives
Provide input on updated Operational Initiatives Matrix
[6A-Final](#)

7. GENERAL MANAGER’S REPORT:

The General Manager will provide a report on current activities within the District of interest to the public and the Board. Items to be discussed by the General Manager will be conditions of current water supply and water sales, legislative or regulatory items of interest not yet requiring action, and public affairs activities occurring within the District directly or indirectly involving District operations

8. BOARD OF DIRECTORS ITEMS / REPORTS:

Directors may provide brief reports on meetings, conferences, and seminars attended by the Directors of interest to the District and the public. Directors may also report on community comments and activities of interest.

9. ADJOURN

The next regular meeting of the Board of Directors will be held on February 22, 2023, at 9:00 a.m. at the District’s Business Center located at 1036 West Main Street, Grass Valley, California.

SUMMARY OF ITEMS ON THE BOARD OF DIRECTORS' AGENDAS

CONSENT AGENDA: The Consent Agenda consists of those items which are routine, and it is approved by one motion of the Board adopting the Consent Agenda and authorizing the appropriate actions. Should any member of the Board, staff, or public wish to discuss any item appearing thereon, the item should be removed from the Consent Agenda and discussed immediately after the approval of the Consent Agenda.

***PUBLIC COMMENT:** Members of the public shall be allowed to address the Board of Directors on items which are of interest to the public and which are within the jurisdiction of the Board, before or during the Board's consideration of the item; however, no action shall be taken on any item not appearing on the agenda unless otherwise authorized by the Board pursuant to Government Code Section 54954.2(b). The Board limits public comment time.

GENERAL ORDERS: General Orders include those items of regular District business which have not been referred to a Board committee and which will be presented with a recommendation or for consideration by the General Manager or District staff.

GENERAL MANAGER'S REPORT: The General Manager will provide a report on current activities within the District of interest to the public and the Board. Items to be discussed by the General Manager will be conditions of current water supply and water sales, legislative or regulatory items of interest not yet requiring action, and public affairs activities occurring within the District directly or indirectly involving District operations.

Any matters requiring immediate action by the Board of Directors, which have not been placed on the Agenda, shall be taken up under the heading of General Manager's Report after all other matters are considered. The Board shall cause such matters to be placed on the Agenda for future meetings of the Board unless the matter requires immediate action by the Board, in which case the Board may take action as set forth in the Government Code.

BOARD OF DIRECTORS' ITEMS / REPORTS: Directors may provide brief reports on meetings, conferences, and seminars attended by the Directors of interest to the District and the public. Directors may also report on community comments and activities of interest.

The Boardroom is accessible to persons with disabilities. Requests for Assistive Listening Devices or other considerations should be made 72 hours in advance of the meeting through the Board Secretary's Office at (530) 273-6185.

In accordance with Government Code Section 54957.5(b)(2), copies of the Agenda, and any writings in connection with open session agenda items, are available for public inspection during normal business hours at the office of the Board Secretary located at 1036 West Main Street, Grass Valley, CA.

This agenda has been posted at the District's Business Center at 1036 West Main Street, Grass Valley, California in the Main Lobby, the Boardroom Lobby, and the outdoor bulletin board of the East Annex in compliance with the Ralph M Brown Act. This agenda has also been posted on the District's web site (www.nidwater.com).