

NEVADA IRRIGATION DISTRICT
ADMINISTRATIVE PRACTICES COMMITTEE

MINUTES

June 2, 2020

The Administrative Practices Committee of the Nevada Irrigation District convened in regular session via video-teleconference at the District's main office located at 1036 W. Main Street, Grass Valley, on the 2nd day of June 2020, at 9:00 a.m.

Committee Members present via video-teleconference were Ricki Heck, Division I, and Chris Bierwagen, Division II.

Other Board members in attendance were Laura Peters, Division IV.

Staff members present included Remleh Scherzinger, General Manager; Greg Jones, Assistant General Manager; Doug Roderick, Engineering Manager; Tonia Tabucchi Herrera, Senior Engineer, Jacqueline Longshore, Maintenance Manager; and Kris Stepanian, Board Secretary.

PUBLIC COMMENT

None

MINUTES OF THE MAY 5TH, 2020 REGULAR MEETING

Approved as submitted.

Public Comment: None

REVISION TO SECTION 14 OF DISTRICT RULES AND REGULATIONS

Doug Roderick, Engineering Manager, and Tonia Tabucchi-Herrera, Senior Engineer, presented the item.

The meeting recessed at 9:03 a.m. and reconvened at 9:08 a.m.

Public Comment:

- Syd Brown, resident of Nevada City – to submit suggested updates

The Committee unanimously agreed to advance a recommendation to the Board of Directors to approve the proposed revisions to Section 14 – Physical Encroachments to District Facilities and the creation of Section 15 – Recreation Rules and Regulations, provided no significant changes based on review of suggestions to be received from Ms. Brown. (Consent)

ADDITION OF THE PUBLIC INFORMATION OFFICER CLASSIFICATION

Jana Kolakowski, Human Resources Manager, presented the item.

Public Comment:

- Syd Brown, resident of Nevada City

Staff was directed to bring the item back to the Committee with more clarification and detail of the duties of the position.

ADDITION OF THE ENVIRONMENTAL RESOURCES TECHNICIAN I/II CLASSIFICATION

Jana Kolakowski, Human Resources Manager, presented the item.

Public Comment:

- None

The Committee unanimously agreed to advance a recommendation to the Board of Directors to approve the Environmental Resources Technician I/II classification and job description. (Consent)

PURCHASE OF WATER TRUCK

Jacqueline Longshore, Maintenance Manager, presented the item.

Public Comment:

- None

The Committee unanimously approved the purchase of a new Freightliner M2106 4x4 water truck from Sacramento Truck Center in the amount of \$143,956.17 and authorized the General Manager to execute the appropriate documents.

PURCHASE OF BACKHOE

Jacqueline Longshore, Maintenance Manager, presented the item.

Public Comment:

- None

The Committee unanimously approved the purchase of a John Deere 410L backhoe with buckets and a hydro hammer from Pape Machinery (Sacramento) in the amount of \$149,675.50 and authorized the General Manager to execute the necessary documents.

SAFETY ACTIVITIES REPORT

Greg Jones, Assistant General Manager, presented the item.

Public Comment: None

Informational item – No action taken or recommended.

PUBLIC COMMENT ON ANY ITEMS TO BE CONSIDERED IN CLOSED SESSION

- None

The meeting recessed at 9:52 a.m. and reconvened in Closed Session at 10:15 a.m.

CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: Significant exposure to litigation was declared at 10:15 a.m., pursuant to paragraph (2) or (3) of Government Code section 54956.9. One Case.

The Committee unanimously agreed to advance the item to the Board of Directors as a Closed Session item.

MEETING ADJOURNED at 11:50 a.m.

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