

Staff Report

for the Board of Directors' Meeting of July 27, 2016

TO: Board of Directors

FROM: Chip Close, Water Operations Manager
Shannon Matteoni, Business Services Technician

DATE: July 12, 2016

SUBJECT: Madrone Forest Drive District Financed Waterline Extension

OPERATIONS

RECOMMENDATION:

Un-encumber funds for the Madrone Forest Drive District Financed Waterline Extension project

BACKGROUND:

The Administrative Practices Committee reviewed the Madrone Forest project at the April 5, 2016 meeting. The project met the minimum benchmark criteria and the Community Investment Program budget contained sufficient funds to meet the project cost estimates. The committee unanimously agreed to advance a recommendation to the Board of Directors to encumber funds at the April 13, 2016 meeting.

Invitations to a neighborhood kick-off meeting were mailed to all property owners who could potentially participate in this project. The meeting was held at the District office on June 1, 2016 and was attended by 14 of the property owners. A follow-up letter was mailed to all property owners who did not attend to ensure everyone received the information and the participation deadlines. Applications were due to the District by July 1, 2016.

The proposed project could potentially serve 41 parcels therefore, per District policy, 25 applications were necessary to achieve the 60 percent participation threshold to proceed with the project. Of the 41 potential applicants, only eight were received. In addition, the geographical spread of the eight respondents provided no feasible option for reducing the project based on clustered interest.

Letters were mailed to all property owners on July 8, 2016 notifying them of the closure of the project due to lack of participation. Staff requests the Board of Directors un-encumber the funds as appropriate.

BUDGETARY IMPACT: As follows:

Total Project Estimate: \$963,382

Community Investment Program: \$28,910

CIP, Capital Reserve Fund or Other Source(s): \$934,472

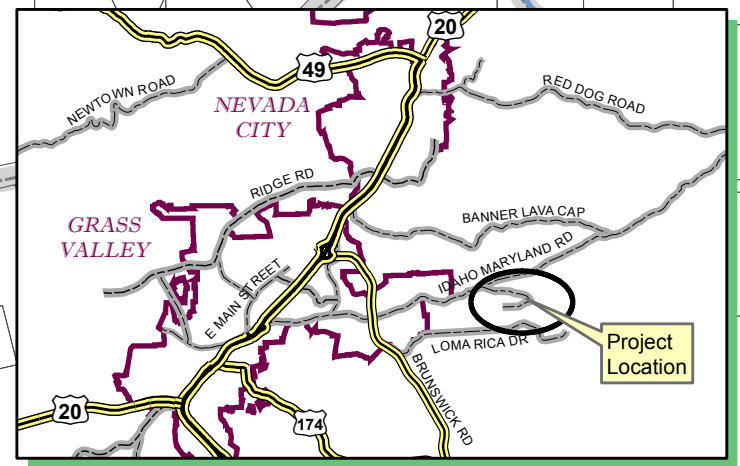
Cash Deposit (Good Faith Deposit 25 @ \$2,279): \$56,975

Deferred Revenue (minimum of 25 @ \$20,513): \$512,825

Future Reimbursement (16 parcels @ \$22,792): \$364,672

Attachments (1):

- Area Map



LEGEND

Madrone Forest Parcels

- Main
- Variance
- Participating Parcels
- Proposed Treated Water Pipes
- Existing Treated Water Pipes



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 NEVADA COUNTY -- PLACER COUNTY
 GRASS VALLEY, CALIFORNIA

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