

# NEVADA IRRIGATION DISTRICT

## BOARD OF DIRECTORS

### MINUTES

May 11, 2022

The Board of Directors of the Nevada Irrigation District convened in regular session at the District's main office located at 1036 W. Main Street, Grass Valley, on the 11th day of May 2022, at 9 a.m.

Present were Chris Bierwagen, President (Division II); Karen Hull, Vice President (Division III); and Directors Ricki Heck (Division I); Laura L. Peters (Division IV); and Rich Johansen (Division V).

Staff members present included Jennifer Hanson, General Manager; Greg Jones, Assistant General Manager; Doug Roderick, Engineering Manager; Chip Close, Water Operations Manager; Keane Sommers, Hydroelectric Manager; Steve Prosser, Maintenance Manager; Monica Reyes, Recreation Manager; Naomi Schmitt, Human Resources Manager; Dustin Cooper, District Counsel; and Kris Stepanian, Board Secretary.

#### STANDING ORDERS

- Call to Order: President Bierwagen called the meeting to order
- President Bierwagen led the Pledge of Allegiance
- Roll Call: 5 Members Present

#### PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

- Michael Hill-Weld, member of the public:
  - o Complimented the Board on the April Plan for Water workshop and the informative and productive Nisenan presentation and discussions
  - o Suggested land acknowledgements be included at all future meetings
  - o Suggested the Boardroom include a mural reflecting activities of Native Americans

#### CONSENT AGENDA

President Bierwagen pulled the following items from the Consent Agenda for discussion at the request of members of the Board:

- Item 3A - Minutes of the regular meeting on April 13, 2022
- Item 3C - Internal Compliance Program 2021 Annual Risk Assessment Report Summary
- Item 3G - Water Service Regulations Section 10.12 - Temporary Service Location

Public Comment: None

**Director Heck motioned for approval of the Consent Agenda, excluding Items 3A, 3C, and 3G. Director Johansen seconded the motion, and it was unanimously approved.**

The following Consent Agenda items were approved:

**AB 361 COMPLIANCE – BROWN ACT/COVID-19 TELECONFERENCE AND REMOTE MEETING REQUIREMENTS**

**Adopted Resolution No. 2022 – AB 361 Compliance- Brown Act/Covid19 Teleconference and Remote Meeting Requirements. M/S/C Heck/Johansen, unanimously approved.**

**WATER SERVICE REGULATIONS SECTION 10.12 - TEMPORARY SERVICE LOCATION**

**Approved revisions to Rules & Regulations Section 10.12 - Temporary Service Location. M/S/C Heck/Johansen, unanimously approved.**

**HEMPHILL DIVERSION STRUCTURE FISH PASSAGE PROJECT (PROJECT #7032) CONSTRUCTION CONTRACT**

**Awarded a construction contract to Westcon Construction Corp. for the Hemphill Diversion Structure Project in the amount of \$2,564,684, and authorized the General Manager to execute the appropriate documents. M/S/C Heck/Johansen, unanimously approved.**

**CONTRACT FOR THE FALL CREEK FLUME REPAIR (PROJECT #2404)**

**Award a sole-sourced agreement to PG&E in the amount of \$125,000 for construction support for the Fall Creek Flume Repair Project and authorize the General Manager to execute the appropriate documents. M/S/C Heck, Johansen, unanimously approved.**

**WARRANTS, PROJECT AND FACILITIES REPORT AND INVESTMENT REPORT**

**Ratified the issuance of warrants by receiving and filing the check registers, Project and Facility Report, and Investment Transaction Report for the period April 9 to April 22, 2022. M/S/C Heck/Johansen, unanimously approved.**

Items pulled from the Consent Agenda for discussion:

**INTERNAL COMPLIANCE PROGRAM 2021 ANNUAL RISK ASSESSMENT REPORT SUMMARY**

Keane Sommers, Hydroelectric Manager, presented the item.

Board Discussion ensued regarding the analysis process, completion of assessment by internal staff vs. a third party, best practices, and frequency.

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Public Comment: None

**Received and filed the NID 2021 Annual Risk Assessment Report, as prepared in accordance with the Nevada Irrigation District Internal Compliance Program M/S/C Hull/Heck, unanimously approved.**

MINUTES OF THE REGULAR MEETING ON APRIL 13, 2022

Public Comment: None

**Approved as amended on Page 50, to reflect that Director Peters requested an agenda item to “provide a list of the scope and deliverables for the task orders of the \$2.6 million HDR contract”. M/S/C Peters/Hull, unanimously approved.**

BUDGET TO ACTUAL REPORTS – PRELIMINARY FOR THE YEAR TO DATE ENDING DECEMBER 31, 2021

Jennifer Hanson, General Manager, presented the item.

Board discussion ensued regarding account reporting vs. managerial accounting reporting, workshop format managerial summary report, and minimizing errors and risks by producing reports out of system without manipulations.

Public Comment: None

**Received and filed the Budget to Actual Reports – Preliminary for the year to date ending December 31, 2021. M/S/C Hull/Heck, unanimously approved.**

**GENERAL ORDERS**

PLAN FOR WATER CONSULTING CONTRACT

Doug Roderick, Engineering Manager, presented the item.

Board discussion ensued regarding indemnity, exceptions, and public information/input to be handled through the District and then shared with the consultant.

Public Comment: None

**Awarded a consulting contract with WEST Consultants Inc. for professional engineering services for the Plan for Water in the amount of \$1,024,291, and authorized the General Manager to execute the appropriate documents. M/S/C Heck/Johansen, unanimously approved.**

2022 COLLECTION AGREEMENT BETWEEN NEVADA IRRIGATION DISTRICT AND THE U.S. FOREST SERVICE

Jennifer Hanson, General Manager and Monica Reyes, Recreation Manager, presented the item.

Board discussion ensued regarding fire restrictions.

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Public Comment: None

**Adopted Resolution 2022-28 - 2022 Collection Agreement Between Nevada Irrigation District and the U.S. Department of Agriculture, U.S. Forest Service Tahoe National Forest, and approved the proposed amendment to the 2022 Annual Budget. M/S/C Heck/Hull, unanimously approved.**

#### GENERAL MANAGER'S REPORT

Jennifer Hanson, General Manager, reported on the following items:

- Mulch Magic Giveaway on May 14th at the Nevada County Fairgrounds
- No Motor Day on May 17th at Scotts Flat Lake
- Chip Close, Water Operations Manager, provided a water update:
  - o Storage update
  - o Water purchase in late summer from PG&E (as needed)
  - o Weekly meetings with Hydroelectric & Water Operations Departments, PG&E and PCWA
  - o VA discussions underway
  - o Drought update and anticipated Drought Resolution at upcoming Board meeting
  - o Conservation efforts in April
  - o Attendance at the Home & Garden Show and Kid's Fire Safe Event
  - o Discussed adding Water Supply update slides presented at Board meetings to the website following each presentation

#### BOARD OF DIRECTORS' ITEMS / REPORTS

Director Heck, Division I, reported on the following items:

- Attended ACWA Spring Conference, encouraged other Board members to go in the future and shared highlights:
  - o Federal funding opportunities
  - o Drought
  - o Fires from water agency perspectives
- Speaking at Cement Hill Homeowners Association meeting
- Attending a Greenhorn Firewise Community meeting next week

Director Johansen, Division V, reported on the following items:

- Attended California Farm Bureau's Water Forum and shared highlights

Director Hull, Division III, reported on the following items:

- In flower season and extremely grateful for NID water

Director Peters, Division IV, reported on the following items:

- Attended ACWA Spring Conference, and shared highlights
  - o Water perspective of Caldor Fire
  - o Growing trend of water/sewer agencies placing fixed fees on county tax rolls
  - o Voluntary Agreement Discussions
- Attended Placer County Ag Commission meeting

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Director Bierwagen, Division II, reported on the following items:

- Attended a Nevada County Farm Bureau meeting
- Attended a Board of Directors meeting for the Alta Sierra Property Owners Association

President Bierwagen pulled the closed session item from the agenda and announced that a special session will convene at 11:00 a.m.

MEETING ADJOURNED at 10:27 a.m., to reconvene in regular session on Wednesday, May 25th, 2022, at 9:00 a.m. at the District's Business Center located at 1036 West Main Street, Grass Valley, California.

Submitted By



Kris Stepanian, Board Secretary