

NEVADA IRRIGATION DISTRICT

BOARD OF DIRECTORS

MINUTES

December 7, 2022

The Board of Directors of the Nevada Irrigation District convened in special session at the District's main office located at 1036 W. Main Street, Grass Valley, on the 7th day of December 2022, at 9 a.m.

Present were Chris Bierwagen, President (Division II); Karen Hull, Vice President (Division III); and Directors Ricki Heck (Division I); and Rich Johansen (Division V).

Also present: Trevor Caulder, Director-Elect (Division IV)

Staff members present included Jennifer Hanson, General Manager; Greg Jones, Assistant General Manager; Doug Roderick, Director of Engineering; Chip Close, Director of Water Operations; Keane Sommers, Director of Power Systems; Steve Prosser, Director of Maintenance; Monica Reyes, Director of Recreation; Naomi Schmitt, Director of Human Resources; Dustin Cooper, District Counsel; and Kris Stepanian, Board Secretary.

STANDING ORDERS

- Call to Order: President Bierwagen called the meeting to order
- President Bierwagen led the Pledge of Allegiance
- Roll Call: 4 Members Present

OATHS OF OFFICE – Ricki Heck, Division I and Chris Bierwagen, Division II
Kris Stepanian, Board Secretary, administered oaths of office.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

- None

CONSENT AGENDA

AB 361 COMPLIANCE - BROWN ACT/COVID-19 TELECONFERENCE AND REMOTE MEETING REQUIREMENTS

Public Comment: None

Adopted Resolution No. 2022-60 (Re-Authorizing Remote Meetings Consistent with AB 361). Motion made by Director Johansen, seconded by Director Hull.

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Motion passed on the following roll call vote:

Heck, Division 1	Aye
Bierwagen, Division 2	Aye
Hull, Division 3	Aye
Division 4	Vacant
Johansen, Division 5	Aye

GENERAL ORDERS

PURCHASE OF 148-152 WHITCOMB AVENUE, COLFAX, CA 95713 PROPERTY (APNS 100-230-054 AND 100-230-013)

Jennifer Hanson, General Manager, and Keane Sommers, Director of Power Systems, presented the item.

The Board commended staff on negotiations and savings, and Board discussion ensued regarding the contract, square footage, necessary improvements, property taxes, and a future Board item to discuss the existing Hydropower facility/properties.

Public Comment:

- None

Director Heck made a motion to adopt Resolution No. 2022-61:

- **Amending the 2022 Annual Budget to include a new capital improvement project: Hydroelectric Office Facility in the amount of \$3,341,250 to be funded by Fund 55; and**
- **Approve the purchase and sale agreement for 148-152 Whitcomb Avenue, Colfax, CA 95713 Property (APNs 100-230-054 and 100-230-013) for a total amount not to exceed \$3,341,250 and authorize the General Manager to execute all necessary documents related to the execution of the Purchase and Sale Agreement**

Director Hull seconded the motion.

Motion passed on the following roll call vote:

Heck, Division 1	Aye
Bierwagen, Division 2	Aye
Hull, Division 3	Aye
Division 4	Vacant
Johansen, Division 5	Aye

WORKSHOP

2023 OPERATING & CAPITAL BUDGET WORKSHOP

Jennifer Hanson, General Manager, presented the item.

Board input and discussion ensued regarding:

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- Revenue projections
- Property tax revenue
- Proposition 218 rates, expanding community meetings and strategy
- District Policy 3040 – Reserve Policy
- Cash flow management
- Recreation revenue and Recreation rate increases
- Power Generation
- Surplus water
- Future workshop regarding water transfers
- Capacity fees and upcoming study
- Reserves
- 2023 FTE proposed increase from 208 to 210
- Recommendations from General Manager:
 - Focus on OPEB and UAL
 - Full Cost Allocation Study
 - Rate Study
 - Five Year CIP
 - Recreation Operations
- Beginning Fund Balances and Projected Actuals
- Salaries and Benefits increasing over time
- Including footnotes on percentage changes when possible moving forward

Public Comment:

- Trevor Caulder, Division IV Director-Elect:
 - Property tax revenue and direct/indirect benefits
 - Clarification of PayGo in relation to reserves
 - Rates fact sheet

MEETING ADJOURNED at 11:00 a.m., to reconvene in regular session on Wednesday, December 14, 2022, at 9:00 a.m. at the District's Business Center located at 1036 West Main Street, Grass Valley, California.

Submitted By

Kris Stepanian, Board Secretary