

# Staff Report

**TO:** Board of Directors

**FROM:** Greg Jones, Assistant General Manager  
John Ortiz, Information Technology Administrator

**DATE:** January 28, 2026

**SUBJECT:** Information Technology Application Analyst Consultant -  
Sole Source (Consent)

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## ***ADMINISTRATION***

### **RECOMMENDATION:**

Award a sole source agreement in the amount not to exceed \$156,000 to Joseph Ryan, an Independent Contractor to assist the Information Technology (IT) department with application services, and authorize the General Manager to execute the appropriate documents.

### **BACKGROUND:**

Mr. Ryan has over 35 years of IT experience, including application implementation, database administration, and scripting. Given the complexity of the District's technology environment, the number of legacy application systems in operation, and the lack of internal skills capacity, reliable specialist support is necessary. Mr. Ryan has assisted NID's IT department in past years and has consistently demonstrated exceptional technical expertise while delivering prompt, effective IT solutions.

With ongoing IT application maintenance and multiple upcoming initiatives, NID requires support from a highly experienced Information Technology professional with deep database and application knowledge. Staff recommend awarding a sole-source contract to Mr. Ryan, who has already established a strong track record within the District's application environment. His expertise positions him uniquely to support our full application portfolio, including the specialized requirements of Enterprise Management data conversion. No other information technology consultant possesses the District specific knowledge that Mr. Ryan has.

Mr. Ryan would assist the District's IT department as an independent contractor, providing application support specific services and skills that are not readily available in the IT department.

**BUDGETARY IMPACT:**

No budgetary impact. The 2026 Information Technology Budget includes \$156,000 for Database, Application Services and Tyler Enterprise Asset Management conversion services. Mr. Ryan's Independent Contractor rate is \$150 per hour, an exceptionally low rate below the market average for consultants with comparable skills and experience.

Attachments: (None)